Report

2nd year & 3rd Year EE Guardians Meeting

The Department of Electrical Engineering has organized an [online] Guardian Meeting on **12.02.2022 at 7:00 PM** for the 2nd year & 3rd Year students in order to enhance interaction with the guardians and to discuss various academic issues.

Agenda:

1. Discuss irregular and poor attendance of the students in regular classes.
2. Not appearing Continuous Assessments (CAs) by few students even with repeated reminders.
3. Even Sem Offline Classes maintaining Covid-19 Protocol.
4. Convey message for mandatory participation in placement related activities Aptitude and and coding contests like TCS CodeVita, InfyTQ, NQT, HackwithInfy etc.
5. Appeal to guardians to arrange LAPTOP/Desktop and proper internet support to their ward
6. Request guardians for monitoring of their ward and extend support to the Department
7. Any other academic issues and difficulties faced by the students

Teachers & Staffs Present:

1) Dr. Debasish. Mondal, HOD & Professor, EE
2) Dr. Shilpi Bhattacharya, Program Coordinator & Associate Professor, EE
3) Dr. Alok Kole, Professor, EE
4) Mr. Sarbojit Mukherjee, Assistant Professor, EE
5) Mr. Budhaditya Biswas, Assistant Professor, EE
6) Mr. Nijam Uddin Molla, Assistant Professor, EE
7) Mr. Abir Sen, Junior Assistant, EE

Total no. of 2nd year & 3rd year EE students: 26 + 52
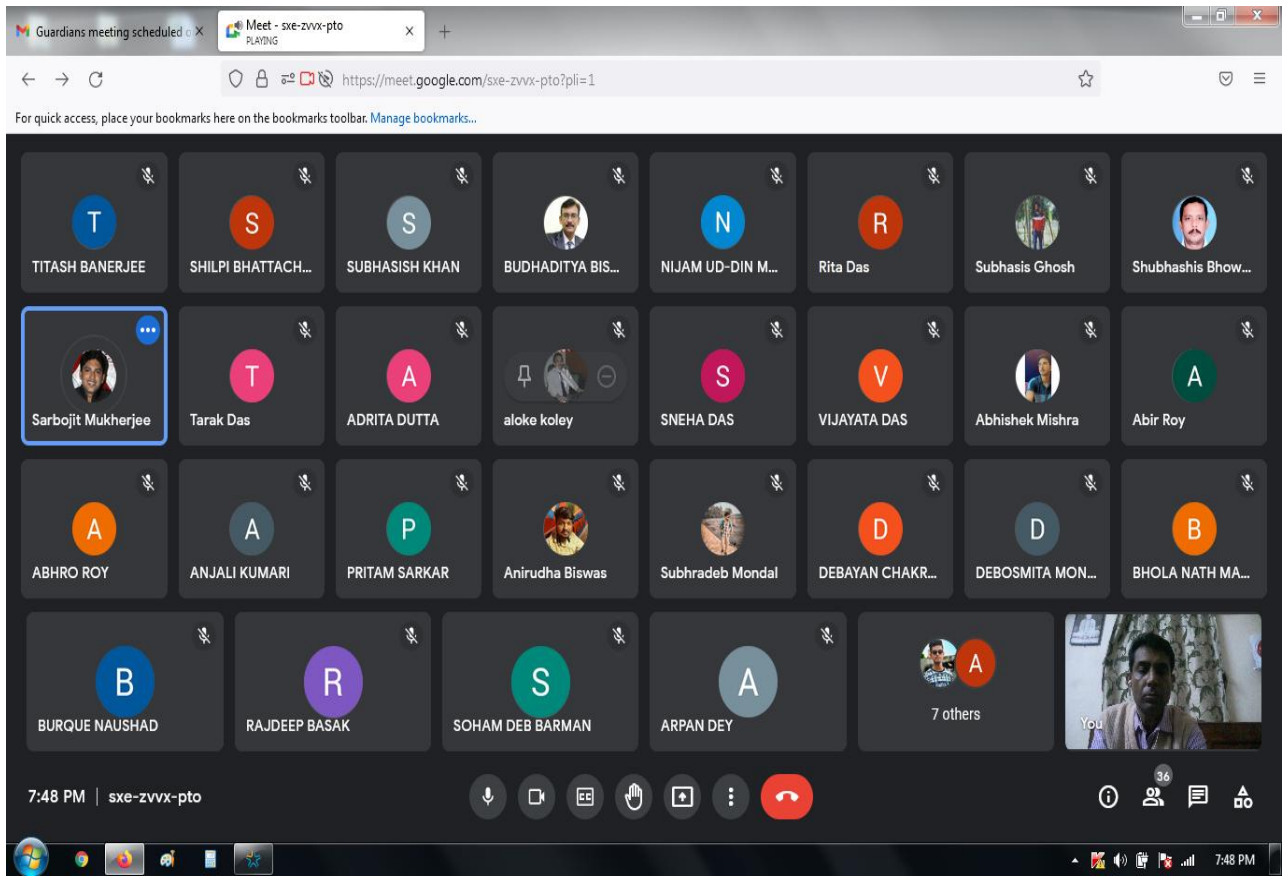
Guardians Present: 27

The following discussions and resolutions are noted:

- **Dr. Shilpi Bhattacharya**, Program Coordinator, EE started the meeting with welcome address to all the guardians. **Prof. Debasish Mondal**, HOD, EE introduced all the faculty and Staff members of the Department to the Guardians.
- HOD, EE requested all the Guardians for full vaccination to their wards if not done yet and also conveyed message to the students to maintain Covid-19 Protocols to attain physical classes.
- HOD, EE informed that some students are not appearing placement related contests like TCS CodeVita, InfyTQ, NQT, HackwithInfy etc. As per the decision of the management registration and participation of these contests are mandatory for all the students and requested guardians to inspire their ward in these types of contests for better placement opportunities. If any student is not appeared above exam intentionally, management will take appropriate action against the student.

- HOD, EE has discussed about different student's empowerment program organized by the institute like CSDM classes, Aptitude Classes and also Training under PRERANA Scheme for the preparation of GATE examination for the SC/ST students. HOD, EE mentioned that institute also allows interested General Category students in the training under PRERANA Scheme.

- **Mr. Budhaditya Biswas** Assistant Professor, EE pointed out that that during Online classes some students have not attained classes regularly and even not appeared exam for Network issue and connectivity problem but as the physical classes have been started now, all students need to appear must examination timely as per given schedule and no excuse will be entertained by the Department. He also requested students to maintain punctuality for attending Offline classes

- Other faculty members of the Dept. **Mr Sarbojit Mukherjee, Mr Nijam Uddin Molla, Dr. Shilpi Bhattacharya, and Prof Alok Kole** also supported the above views of Mr. Biswas. It has also been opined by all the faculty members that those students are not attending theory classes they will not be allowed for attending Lab classes.

- Guardian of **Anjali Kumari (3rd Year EE)** asked about the mode of theory exam in this semester in online or offline mode. HOD has clarified that institute has not received any notification from the university till now in this matter.

- Guardian of **Ishan Basu (2nd Year EE)** wanted to know about the implementation of OBE as the EE department is accredited by NBA. HOD has mentioned that the EE Dept is following strictly OBE system since 2016.

- HOD, EE requested Guardians to help Dept if anyone is working in Industry or any Engineering sectors which will be used as a reference for posting in 6th SEM vocational training of the students.

- **Prof. Alok Kole** has requested Guardians of 2nd and 3rd year students to motivate their wards to take membership in IEEE student Branch of the Institute. He has also described the benefit of the membership of students and IEEE student's branch of the Institute.

- Faculty members expressed important concern about the three 3rd year students of EE, **Siddhant Prasad Hela (EE 2019/041), Abhimanyu Prasad (EE 2019/44) and Abhishek Kumar (EE 2019/47).** These students are not attending classes and not appearing all CAs and even not responded on phone, message or email. HOD mentioned that it is really a serious issue and this problem is facing by the Dept since 02 years. Their Guardians are also not joining and responding in Guardian meetings.

  HOD, EE has instructed **Mr. Nijam Uddin Molla**, **Convenor** of Dept. Disciplinary Committee to take appropriate action against the above students after the 1st CA Exam (1st week of Mar' 2022) and also requested him to take required help from the Institute management in this matter.

Screen shot of the EE Dept Guardian Meeting on 12.02.2022